



Job Description

Job Title: **Quality Technician**

Exempt/Non-Exempt: **Non-Exempt**

Location: **The Horsburgh & Scott Co.**

Reports To: **Quality Manager**

Summary

Perform inspections and tests of raw and finished goods to ensure that quality standards are being met throughout the manufacturing process.

Primary Responsibilities

- Dimensional inspection of raw and finished goods.
- NDT of materials
- Make accept or reject decisions
- Communicate defects and problems using existing or “free” forms
- Communicate with customers and vendors
- Participate in problem identification and corrective action
- Perform document reviews
- Authorize parts of shipment
- Calibrate measuring equipment.

Knowledge and Skill Requirements

- High school diploma or equivalent.
- Experience in a manufacturing environment
- Outstanding verbal and written communication skills with co-workers, customers and vendors.
- NDT experience (MT,UT, and PT)
- Excellent organizational and prioritization skills.
- Proven problem solving skills
- Conflict resolution skills
- Basic computer skills